



United Synagogue Job Description

Job Title:	Cheder Teacher
Department/Synagogue:	Watford WD17 4YE
Hours:	3.45pm - 6.00 pm, Mondays during term time $\frac{3}{4}$ hour a week preparation time
Rate of pay:	£60 per session
Reports To:	Executives

MAIN PURPOSE OF JOB:

To lead on delivering a rounded Religious curriculum for the children of Watford Synagogue Cheder.

The teacher will lead the Cheder and teach a class of 10 to 11 children aged 7 to 11 as well as to direct the assistants working with the younger children. They will work towards bringing the children to the targets set for their age group. The Cheder Teacher will need to monitor progress of the pupils and report to the parents in a written report annually as well as communicating progress with parents regularly.

The lead teacher will be managed by the executive or by a nominated member of the Board of Management.

QUALITIES AND RESPONSIBILITIES

1. Good organisational skills and ability to lead a small team.
2. Ability to produce a curriculum appropriate to all the children's needs.
3. Ability to motivate and inspire children in their religious learning.
4. Identify strength and weaknesses in each student's Hebrew reading and develop methods, if necessary so that each child is able to work to their full potential
5. Occasionally provide telephone home support to children who may need extra help
6. Report on children's progress to the parents and the executive as required
7. Organise activities, events, programmes and outings as appropriate
8. Work well as a team member contributing to the overall success of the Cheder and experience of the children

GENERIC DUTIES

Committed to the aims of the United Synagogue and act as an ambassador for the organisation.

Comply with The United Synagogue's policy and procedures and code of expectations.

Bring to the attention of senior staff any health and safety requirements, which become obvious. In the event of any immediate danger, to take the appropriate action to reduce risk to physical danger to employees, members, contractors, volunteers, children, parents, visitors or staff.

Work collaboratively with other colleagues across the organisation to ensure the United Synagogue can achieve its vision, mission, and strategy.

Undertake appropriate training as requested by your line manager in conjunction with the Human Resources Department and be committed to own continuous professional development.

Carry out any other reasonable duties as requested by the Chief Executive or other designated senior staff/undertaking such other duties that occasionally fall within the purpose of the post.

Maintaining high levels of discretion and confidentiality at all times.

This job description and person specification is not prescriptive; it merely outlines the key tasks and responsibilities of the post and the key tasks and responsibilities are subject to change. Any changes will be made in consultation with the post holder. This Job Description is subject to alteration in response to changes in legislation or The United Synagogue's operational procedures.

Due of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation Act, 1974, by virtue of the Rehabilitation of Offenders Act, 1974, (Exceptions) Order 1975.

Accordingly, a valid and current enhanced Disclosure and Barring Service (DBS) certificate (formerly CRB) that is satisfactory to the United Synagogue will be required. Please ensure that you complete the United Synagogue Application Form Part 2 appropriately.